

## **AMARAVATI SMART AND SUSTAINABLE CITY CORPORATION LIMITED**

**Applications are invited for the following posts**

**1. Position: DEPUTY CHIEF EXECUTIVE OFFICER (Dy. CEO):**

The Dy. CEO should assist the CEO in leading the process of institutional building, overall development and project management. He should be innovative, dynamic and possess an in-depth knowledge in planning, designing, structuring, evaluating, implementing and managing urban infrastructure projects. He should anticipate the future and design & implement a set of strategies that effectively enhance Amaravati's stature as Smart City, both nationally and internationally. The Dy. CEO will be the spokesperson for the Company's distinctive vision and lead the team of experts.

**Roles & Responsibilities:**

The broad roles and responsibilities of the Dy. Chief Executive Officer shall cover but are not limited to the following activities. The Amaravati Smart and Sustainable City Corporation will function under the aegis of the Andhra Pradesh Capital Region Development Authority, which is responsible for development of the capital city of Amaravati across physical, social and economic sectors. In this context, the Dy. CEO will be required to complement the efforts of APCRDA. Accordingly the following specific responsibilities and skills are preferred:

**General responsibilities**

- i. Assist the CEO in formulating and achieving the Smart Cities plan objectives of improving sustainability and livability in Amaravati
- ii. Engage with the line departments / Consultant in defining the scope, project design, and implementation plan for each urban development project taken up under smart city proposals.
- iii. Assess the resource requirements, from technical design consultants to contractors and developers, for implementing urban development projects in coordination with the line departments / Board of the Company.
- iv. Build and nurture relationship with the APCRDA leadership to influence policy and goal alignment, and to improve coordination for project implementation.
- v. Support other departments such as APCRDA and ADC in project implementation by reviewing designs and ensuring that project specific design outputs are aligned with overall objective of the Smart City vision of the city.
- vi. Ensure timely completion of implementation sub activities throughout the project lifecycle from design to construction review and lead corrective measures to address delays.

- vii. Oversee the functioning of project consultants.
- viii. Review reports and other advisory documents prepared by project Consultants for further approval of the competent authority.
- ix. Receive and respond to feedback, ideas, and concerns related to respective sector's service provisioning, from various stakeholders, including general public.
- x. Manage contractual relationship with domain consultants and implementing agencies involved in implementation of urban development projects.
- xi. Review periodic Monitoring & Evolution reports and take further course of action with the approval of the competent authority.

**Specific responsibilities**

- i. Work along with the team to provide Smart city visioning in line with the "happiness" agenda and devise policies, performance frameworks to continually enhance among metrics, the happiness, SDGs and livability of Amaravati
- ii. Work along with the team to provide thought leadership for Technology and digital initiatives through the introduction of standards and / or convergence across various physical infrastructure projects being undertaken in the capital city
- iii. Actively manage the IT development initiatives including systems for urban planning, building permissions, document management, e-governance for city among others in an integrated framework
- iv. Enhance the innovation quotient of the city by developing eco-system for various kinds of innovation through academia, businesses, start-ups and international partnerships
- v. Support an international advisory board that will provide Smart city leadership for the overall city on Happiness, technology and innovation.
- vi. Set up and engage in forums of relevance for Amaravati, including international events and local events such as the Happy Cities Summit

## NOTIFICATION

Name of the Post	<b>Deputy Chief Executive Officer</b>
Age as on 01.11.2016	Age of candidates should not exceed <b>65 years</b> as on 01.11.2016
Essential Qualification	<ul style="list-style-type: none"><li>• Graduation in Engineering / Post-Graduation in Engineering / Business Administration from reputed institutions, with at least 75% marks or equivalent grade point average</li><li>• IITs and above</li></ul>
Experience	<ul style="list-style-type: none"><li>• Not less than <b>2 years in urban sector</b></li><li>• International engagement and networks with reputed development agencies will be considered as an added advantage</li><li>• In addition to technical competence, equal importance will be given to strategic thinkers, with a developmental mind set, an effective personality and an ability to build external and internal relationships</li></ul>
Consolidated pay per month (all inclusive on CTC basis) for deserving candidate	Negotiable
Tenure of employment	One year extendable upto three years based on performance.

## 2. General conditions

- i. Number of post(s) : one
- ii. The place of posting at Vijayawada, Andhra Pradesh.
- iii. The prescribed qualification / experience indicated are bare minimum and mere possession of same will not entitle the applicants to be called for interview. Where number of applications received is large, it may not be convenient or possible for the Company to interview all applicants. The Company will scrutinize, restrict the number of applicants and shortlist the number of candidates to be called for selection process to a reasonable limit, on the basis of qualifications and experience higher than that of the minimum as prescribed above. The decision of the Company is final and binding. The Company reserves its rights to accept or reject any application, without assigning reasons therefor.
- iv. Applicants who are in employment with Government, Semi-Government, Autonomous Bodies, Public Sector Undertakings and other Government sponsored institutions should route their application through proper channel.
- v. Application should be in the prescribed format attaching therewith bio-data giving details in tabulated form together with self-attested copies of certificates regarding age, date of birth, qualifications, division and percentage of marks obtained, year of passing, experience including position held, name of the employers with complete address, nature of duties, period of service, scale of pay & salary drawn, salary expected and achievements **should be sent by registered post or Speed Post or courier. No application will be received directly by hand delivery or other means of delivery.** Original Qualification Certificate and Proof of previous employment have to be produced during the time of interview.
- vi. Incomplete applications shall not be considered and no interim correspondence shall be entertained. Canvassing in any form shall be considered a disqualification for employment in the Company.
- vii. The applications should reach the Managing Director, Amaravati Smart and Sustainable City Corporation Limited, O/o APCRDA, Lenin Center, Governorpet, Vijayawada – 520 002. by 5.45 P.M at the above mentioned address on or before **2<sup>nd</sup> Nov 2018.**
- viii. Evaluation will be based on the interview committee, who will assess:
  - a. Suitability to undertake general and specific responsibilities as provided
  - b. Presentation by candidate on the vision for the Smart city SPV and initiatives arising
  - c. Fit to culture of the organization, and prior experience of working within Government setup